

CALL FOR PROPOSALS
RESIDENT GROUPS AT ZIF

Deadline for Application: 24 April 2025

The **Center for Interdisciplinary Research (ZiF)** is Bielefeld University's Institute for Advanced Study. It offers opportunities—with respect to time, space, and funding—for outstanding interdisciplinary research. ZiF is open to scholarly applicants from all disciplines post-PhD, based at a university/research institute in Germany or abroad. Applicants may propose a research project to be conducted with a curated group of (preferably) international colleagues.

In support of the work of groups *on-site* in Bielefeld, ZiF allocates financial resources and provides infrastructure as well as organisational support. If an application is successful, ZiF then hosts these groups on its campus, offering ideal working conditions.

Resident Groups may conduct research projects, which require intensive collaboration over an extended period, during a joint stay at ZiF.

Please note: Research projects funded by ZiF are primarily dedicated to theoretical reflection and aim at generating new insights in the disciplines involved, very much in the sense of basic research. Projects with an essential fieldwork component cannot be supported by ZiF.

WHAT ZIF OFFERS

- **Duration:** one stay at ZiF; lasting a minimum of four to a maximum of six months
- **Funding Amount:** up to EUR 400,000 to cover costs for travel, accommodation, workshops and/or conferences (to be held at ZiF), and personnel expenses (e.g. buy-outs)
- **Timing:** Projects can commence approximately 18 months past the deadline.

Group Requirements

- **Size:** The minimum number of participants required for a group is three.
- **Composition:** Different disciplines must be involved; international participation is encouraged. Decisions to not include international fellows must be well justified.
- We expect convenors and the majority of a group to be present at ZiF for their collaboration phase. Additional remote participants may be involved, but must not form the majority.
- The need for interdisciplinary collaboration must originate from the research at hand and must be explained in the proposal. The mere involvement of different disciplines does not suffice.
- The stage of preparation of the proposed project should clearly show its feasibility within the timeframe suggested.
- A gender balance appropriate to the disciplines involved is expected.

Important Selection Criteria

- Interdisciplinarity
- Academic quality
- Originality on an international level

Selection Process and Timing

Proposals will be selected competitively. Complete submissions will be reviewed externally. Upon positive assessment, applicants will be invited to an interview by ZiF's Academic Advisory Board approximately 6 to 8 months past the deadline. The final decisions will be made by the Board of Directors shortly thereafter.

CHECKLIST FOR APPLICATIONS

Applications must be submitted by a team of **two to four** persons who also act as convenors of the group they propose. All convenors must have completed a doctorate and be affiliated with a research institute/university. One of them acts as the main contact person. The team of applicants has to represent different disciplines.

Complete submissions must take the following aspects and structure into account:

Cover Sheet

- Title of the project
- Name, affiliation, discipline and address of all applicants; clear indication of a main contact
- Intended timeframe

1. Summary of the project (up to 1,500 char., incl. spaces, approx. 1/2 a page)

2. Project description (max. 25,000 char., incl. spaces, approx. 10 pages)

- 2.1 Research topic and questions
- 2.2 Current state of research (including preliminary research)
- 2.3 Methods
- 2.4 Justification for the interdisciplinary collaboration
- 2.5 Objectives and anticipated outcome
- 2.6 Timing of the project and work plan (overview, e.g. as a table)
- 2.7 If applicable: information on workshops and/or conferences to be held during the project

3. List of potential participants

- Name, title and affiliation
- Discipline
- Status of invitation/participation

4. Reference list

5. Short CVs of all applicants

- Indicate recent publications relevant to the project (max. 3 pages per person incl. publications).
 - Please note: CVs of participants are not part of the application.
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6. Preliminary budget

- The calculation can be based on the following costs:
 - Accommodation costs (You can calculate an average of EUR 750 per month for renting an apartment at ZiF. If you plan to invite guests for shorter stays, you can include EUR 80 per night for accommodation.)
 - Personnel Expenses (Buy-Outs, or allowance of EUR 50 per day if buy-outs are not necessary)
 - Travel costs (Economy flights, 2nd class train)
 - Costs for academic events (travel and accommodation costs for additional participants, catering costs (EUR 30 per day/person))
- Please note: ZiF cannot reimburse accommodation and travel costs for anyone employed at Bielefeld University.
- In case a grant is made, the budget will be checked by ZiF.
- In the case of support from third parties, information on this must also be provided.

ANSWERS TO BUDGET-SPECIFIC AND GENERAL QUESTIONS CAN ALSO BE FOUND IN OUR [FAQ](#).

Please contact us with any questions;
we are happy to assist!

Dr. Daniela Noll-Opitz
Dr. Nadine Suttmöller
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Send your application IN ONE PDF
FILE (including CVs) to:

Executive Director
Prof. Dr. Jens Stoye
Email: zif-proposals@uni-bielefeld.de